



City of Phoenix

OFFICE OF HOMELESS SOLUTIONS

Donation Criteria:

Thank you for your interest in donating to the Office of Homeless Solutions! Your support directly impacts the lives of those we serve.

We require all potential donors to fill out an application to verify that your donation is in compliance with City of Phoenix policies and regulations. **Donations are only accepted from adults over the age of 18.** Please review the donation criteria below, prior to filling out an application.

Food/Drink Donation Criteria:

Any food/drink donations **MUST** comply with the following requirements:

- a)** Be prepared in a commercial kitchen
- b)** *Snacks and beverages only*: be pre-packaged (beverages must be packaged in plastic bottles or aluminum cans - **no glass**)

If you wish to donate food/drink to one of our facilities, you must donate enough food/drink to provide to **ALL** shelter residents. To satisfy this requirement, you must donate at least 250 units of **EACH** item you wish to provide.

Clothing/Supply Donations Criteria:

We prefer donations of items that we have the greatest need for. Please reference the following list of priority items before making your donation.

- a)** Socks and underwear*
- b)** Feminine hygiene products
- c)** Pet food

*We will **NOT** accept any used clothing at our shelter sites. Any clothing donations must be **new** and **packaged** to be eligible for donation.

We also welcome donations that are not on our priority list. A member of staff will contact you to ensure your donation is acceptable.

PLEASE NOTE: You must notify the Office of Homeless Solutions of your donation at least **one week** in advance of your desired donation date. Please wait for a team member to confirm your donation is acceptable **before** dropping it off.

If you have any questions, please contact homeless.solutions@phoenix.gov.