

Teen Volunteer Program Mentor

Service Summary: Teen Volunteer Mentors arrive 30 minutes before the Teen Volunteers' shift to help set up the assigned station and welcome the Teen Volunteers (i.e., mentees). During their shift together, the Mentors are expected to provide support and feedback for the Teen Volunteers and advise their facilitation of the activity. Help foster and empower the Teen Volunteers (i.e., mentees) independence in leading activities. At the end of the shift, both Mentors and mentees will put away anything they have taken out. The Mentors are responsible for ensuring mentees are released to leave in the way their guardians have approved (picked up by an approved adult or leave on their own).

Supervisor: Volunteer Program Specialist/Curator of Education/AmeriCorps VISTA Volunteer Program Assistant

Duties:

- Attend required Mentor trainings
- Oversee Teen Volunteers during shifts together
- Attend and help facilitate Teen Volunteer Orientation
- Train Teen Volunteers in:
 - Initiating informative artifact interactions with the public
 - Assisting with outdoor educational programs (i.e., Detective Archaeology, events)
 - Leading in-door exhibit-based activity
 - Documentation (i.e. impact sheets)

Available Days and Times:

- October
 - Attend Teen Volunteer Mentor training(s)
- October - December
 - Saturday morning or afternoon roughly once per month (semester specific schedule will be provided by museum staff).
- January – April
 - Saturday morning or afternoon roughly once per month (semester specific schedule will be provided by museum staff).

Required Time Commitment:

- Minimum of one 4-hour shift per month

Required Training:

- Teen Volunteer Mentor Training
- Teen Volunteer Orientation
- Basic Engagement Guide Required Trainings



Required Skills:

- Experience volunteering at the Museum as an Engagement Guide Volunteer
- Consistent and punctual
- Ability to give constructive feedback
- Interpersonal skills

Additional Helpful Skills:

- Experience or education in history, anthropology, archaeology, and/or teaching
- Enthusiasm for teaching
- Respectful, patient, empathetic
- Experience working with/mentoring teenagers

Desired Impact on Teen Volunteers:

- Teens will be familiar with and participate in furthering the Museum's mission to be a space where all members of the community feel welcomed and included
- Teens will have opportunities to expand their interpersonal skills
- Teens will have opportunities to learn new skills related to professional development, preparation for the workplace, and comfort interacting with the public
- Teens will gain familiarity with working in a museum or educational environment

Benefits to Volunteer:

- Make an impact on the lives and education of teen volunteers
- Improve skills related to teaching and mentoring
- Access to resource publications, lesson plans, exhibit guides, and background materials on the Museum and exhibitions
- Opportunities to participate in workshops and attend continuing education classes, lectures, exhibit openings, and trips
- Access to research in the S'edav Va'aki Museum's Research Library
- Opportunities to develop friendships with others who share similar interests
- Free admission to the Museum
- Participate in the annual Volunteer Recognition event each spring
- Discount in Museum Store

