



**Note: Buildings that are not constructed to meet the requirements in the Phoenix Fire Code may conflict with City of Phoenix first responder policies and procedures which may delay first responders' access to a facility and impair their ability to respond to emergencies.**

This document serves to inform City of Phoenix staff and customers of options and obligations when applying for building permits for public schools. Public schools over 5,000 square feet aggregate area shall be constructed in compliance with the State Fire Code. The City of Phoenix does not have the authority to supersede the State Fire Safety Committee's established fire code in public schools. See ARS section 34-461 subsections A and E and section 41-2163 subsection A, paragraph 2.

Charter schools shall be classified the same as public schools that are operated by a school district and shall be subject to the building codes of the municipality in which the charter school facility is located. See ARS 15-189.01. The charter school should provide City of Phoenix staff a copy of its charter from a school district, state education board, board of charter school, or public college.

Where conflicts occur between the State Fire Code and the Phoenix Construction Code, when determining code requirements for public schools, the provisions of the State Fire Code shall apply when the code section is designated with [F]. This includes:

- Automatic Sprinkler Systems
- Standpipe Systems
- Portable Fire Extinguishers
- Fire Alarm and Detection Systems
- Emergency Alarm Systems
- Smoke Control Systems
- Smoke and Heat removal
- Fire Command Center
- Fire Department Connections
- Fire Pumps
- Emergency Responder Safety Features
- Emergency Responder Radio Coverage
- Alternative Automatic Fire-Extinguishing Systems
- Other Provisions Found in the Fire Code

**Permits for New Construction, Remodels & Renovations Seeking a Certificate of Occupancy or Completion**

Public Schools over 5,000 square feet aggregate area:

- Public schools shall be designed, constructed and inspected for conformance with the Phoenix Building Construction Code and the State Fire Code.
- All fire permit reviews and inspections shall be conducted under the direction of the State Fire Marshal.
- The City of Phoenix will issue a Certificate of Occupancy or Completion once it has been verified that all construction complies with the Phoenix Building Construction Code and has received a Green Tag or sign off from the State Fire Marshal.

Private Schools and Public Schools under 5,000 square feet aggregate area:

- Private schools shall be designed, constructed and inspected for conformance with the Phoenix Building Construction Code and the Phoenix Fire Code.
- All fire permit reviews and inspections shall be conducted under the direction of the City of Phoenix Fire Marshal.
- The City of Phoenix will issue a Certificate of Occupancy or Completion once it has been verified that all construction complies with the Phoenix Building Construction Code and Phoenix Fire Code.

**KIVA Flag**

The project Team Lead shall place a “CHKCOMMENT” flag code in KIVA with the hold type “FLAG.” The comment should state “This project is under the jurisdiction of the State Fire Marshal. City of Phoenix staff should not review or inspect any submittals for fire permits. Refer customer to State Fire Marshal and hold Certificates of Completion and Certificates of Occupancy until the customer produces a Green Tag or sign off from the State Fire Marshal.”