



## **PURPOSE**

This document summarizes the City's requirements for street pavement cuts.

## **DEFINITION**

Per City Code (Chapter 31, Article III, Section 31-49.1), a person that causes damage to the public street while working in the public right-of-way must repair the street at the person's sole cost and expense in accordance with City standards and specifications.

Beginning July 1, 2017, all street pavement cuts will require asphalt resurfacing treatments based on the age of the pavement. At minimum, any pavement cut into an existing pavement older than 24 months will require a slurry seal and/or microseal treatment. See Policy for specifics.

## **POLICY**

**PAVEMENT CUT TO NEW STREET.** Except for a single pavement cut of two square feet or less made as part of a single permit, if a pavement cut is made to a new street (newly designed and built which is 24 months and younger), all of the following requirements apply:

1. The permittee must apply an asphalt mill and overlay/inlay pavement treatment to the full width of all impacted lanes of an arterial, collector, or local street as a result of the cut(s). The treatment must extend a minimum of 25 feet in both directions from the pavement cut(s); and
2. The permittee must apply a slurry seal pavement treatment to the half width of an arterial or collector street, or the full width of a local street. The treatment must extend a minimum of 25 feet in both directions from the pavement cut(s).

**PAVEMENT CUT TO STREET OTHER THAN NEW STREET.** If a pavement cut of any size is made to a street other than a new street, the permittee must apply a slurry seal pavement treatment to the half width of an arterial or collector street, or the full width of a local street. The treatment must extend a minimum of 25 feet in both directions from the pavement cut(s).

1. For purposes of this section only, the permittee must apply Type IV slurry seal to an arterial or collector street, or Type III slurry seal to a local street.

**CRACK FILL AND SEAL.** For all pavement cut repair areas, permittee must apply crack fill and seal between existing and new pavement areas prior to any pavement treatment.

**PAVEMENT TREATMENT FOR EXCEPTIONS.** A slurry seal pavement treatment is NOT required for a new street or street other than a new street if the pavement cut is less than two square feet and the permit allows no more than one pavement cut.

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For more information or for a copy of this publication in an alternate format, contact Planning & Development at 602-262-7811 voice or TTY use 7-1-1.

**POTHOLING.** Standard potholing (more than one pothole per project) that requires backfill and compaction will be required to adhere to the above mentioned asphalt resurfacing treatments. Permit fee and bond will be calculated using the cut area. Keyhole coring and pinhole potholing (cathodic protection) will be an exception for required pavement treatments provided the diameter of the pavement cores are less than two feet.

### **PAYMENT IN LIEU OF PERFORMING WORK**

Permittee may choose to perform the required pavement treatments or pay the Street Transportation Department in lieu of performing the work. The payment will be the City cost of performing the required pavement treatments on behalf of the permittee.

### **PERMIT REQUIREMENT**

A new civil permit, Civil Pavement Restoration (CPR), will be created for the pavement cut. The associated fee is based on the age pavement and permit scope of work. For existing pavements (older than 24 months), a slurry seal and/or microseal treatment will be required. Fee will be determined based on cut area with a minimum fee of \$300. A bond to complete this work will also be required. Bond will be calculated per cut area.

For pavements cuts in new pavement (24 months and younger), a mill & overlay along with a slurry seal and/or microseal treatment will be required. Fee will be determined based on cut area with a minimum fee of \$300. A bond to complete both the mill & overlay and slurry seal or microseal treatment will be calculated based on cut area.

### **FAQs:**

**Question: If I am a single family resident, wanting to purchase a single water, sewer tap or driveway permit, will I be required to follow the Pavement Cut Policy for such a small scope of work?**

**Answer: Yes, the new Pavement Cut Policy applies to everyone from a single family residential home to a large commercial development or residential subdivision. Pavement restoration requirements will ultimately depend on the age of pavement.**

**Question: If my project scope has multiple cuts for various civil improvement permits, including multiple water and sewer taps, main extensions, fire hydrants, fireline etc, do I need to purchase a new permit for each individual permit?**

**Answer: No, only a single CPR permit will be created to cover the entire cut area affected by the project scope. The fee for the permit will be based on the cut area along with a single bond to cover the impacted pavement restoration either a mill & overlay or a slurry and/or microseal treatment based on the age of the pavement.**

**Question: If I choose to hire a contractor to satisfy the pavement cut policy ordinance and I change my mind and want the City to perform the pavement restoration, can I choose a payment in lieu option while in construction?**

**Answer:** Yes, by default every newly created CPR, Civil Pavement Restoration, will assume self-performance; however, if a single resident, developer or contractor decides to go with the payment in lieu option. They can coordinate that change in the field with their assigned civil inspector. All appropriate fees will need to be paid in order for CPR permit to be completed.

**Question:** How will the Pavement Cut Policy impact individual civil permits or my Certificate of Occupancy (C of O) release?

**Answer:** Individual civil permits will be completed independent of the CPR permit Final C of O release will need clear and transparent coordination with the assigned civil or building inspector. If pavement restoration is deferred due to weather or material constraints, or the payment in lieu option applies, a lag in completing the CPR permit is expected. Under those circumstances, C of O release should not be delayed. Proper communication is essential to close out the CPR permit or successfully release C of O. Any fee adjustments will need to be made prior to any C of O release.

**Question:** Does the Pavement Cut Policy apply to private accessways or private drives?

**Answer:** No the Pavement Cut Policy does not apply, because private accessways and private drives are maintained by either an established homeowner's association or other private entity.

**Question:** How will I know how old my existing pavement is?

**Answer:** A GIS website will be available on-line which will show how old existing pavement is. If no data is available, permittee will assume pavement is older than 24 months and will only be required to slurry seal or microseal a minimum of 50 feet for a single pavement cut.

**Question:** Where do I purchase my CPR permit?

**Answer:** The CPR permit along with most other civil permits can be purchased through the Planning & Development Department -Counter 8, Civil Permits located on the 2<sup>nd</sup> floor of City Hall- 200 W. Washington Street, Phoenix, AZ 85003.

**Question:** Who can I call if I have general questions regarding the Pavement Cut Policy requirement?

**Answer:** Please call Street Transportation Utility Section at 602-534-6999.

NEW PAVEMENT CUTS AGE 0 – 24 MONTHS	1.25 INCH – ARTERIAL/COLLECTOR 1.00 INCH - LOCAL		
	MILL & OVERLAY	MICRO-SEAL	SLURRY SEAL
MAJOR ARTERIAL	X	X	
ARTERIAL	X	X	
COLLECTOR	X	X	
MINOR COLLECTOR	X		X
LOCAL	X		X

1. MILL AND OVERLAY FOR THE LENGTH OF THE TRENCH STARTING 25 FT. BEFORE AND AFTER TRENCH LIMITS. LONGITUDINAL CUT WIDTH VARIES DEPENDING ON IMPACTED LANES.
2. LONGITUDINAL CUTS MICRO SEAL HALF WIDTH OF THE STREET OR SLURRY SEAL FULL WIDTH OF STREET.
3. CRACK SEAL REQUIRED AS NEEDED.

ALL OTHER PAVEMENT CUTS	1.25 INCH – ARTERIAL/COLLECTOR 1.00 INCH - LOCAL		
	CRACK SEAL	MICRO SEAL	SLURRY SEAL
MAJOR ARTERIAL	X	X	
ARTERIAL	X	X	
COLLECTOR	X	X	
MINOR COLLECTOR	X		X
LOCAL	X		X

CRACK SEAL AND MICRO OR SLURRY SEAL FOR THE LENGTH OF THE TRENCH STARTING 25 FT. BEFORE AND AFTER TRENCH LIMITS.

1. LONGITUDINAL CUTS MICRO SEAL HALF WIDTH OF THE STREET OR SLURRY SEAL FULL WIDTH OF STREET.

**POTHHOLES**

ONE PER PROJECT, 2 FT. X 2 FT. MORE THAN ONE POT HOLE ABOVE TABLES ARE APPLICABLE.