



**Phoenix City Code
Sections 31-45 and 31-92**

**Please be advised if there is a rezoning case in process on the subject property a
Technical Appeal cannot be filed until the case has been acted on by City Council.**

DATE

PROJECT NAME		DSAP #
OWNERS NAME	PROJECT ADDRESS OR LOCATION	PROJECT #
APPLICANT'S NAME (NOT COMPANY NAME)	ADDRESS ZIP CODE	PHONE
APPLICANT'S E-MAIL ADDRESS	APPLICANT'S ADDRESS SUITE NUMBER	PHONE
RELATIONSHIP TO PROJECT AND COMPANY NAME	P&D STAFF FAMILIAR WITH PROJECT	

A request is hereby made for an appeal, to Section(s) _____
of the Ordinance and/or Code, which require(s) that: **(use attachment if necessary):**

State the factual and/or legal basis for the appeal. Include the alternate design and design parameters based on a recognized standard and the reason(s) why the proposed appeal meets the intent of the Phoenix City Code Sections 31-45 and 31-92. State the precise relief, remedy, or result requested:
(use attachment if necessary):

If applicant is not the owner or the owner's architect or professional engineer, owner's signature must appear on line above
Applicant's Signature Title

CITY USE ONLY – STAFF LOG-IN CLEARANCE	
Staff Name _____	Fee/Fee Code _____
Date _____	<input type="checkbox"/> Approved to log in <input type="checkbox"/> NOT approved to log in (see explanation below)
Notes: _____	

Pre-log Checklist:

Driveway and Alley Appeals

Phoenix City Code Sections 31-45 and 31-92.

Initial Appeal to Subdivision Committee

- 3 copies of narrative and graphic exhibit describing applicant proposal and basis for appeal.
- Fee(s) per Chapter 9, Appendix A.2 of Phoenix City Code are:
 - \$600.00 first appeal item plus - **PEAPPTRC**
 - \$300.00 each additional appeal item

Subsequent Appeal to City Manager's Representative

- 1 copy of Subdivision Committee staff report and recommendations.
- Fee(s) per Chapter 9, Appendix A.2 of Phoenix City Code are:
 - \$600.00 first appeal item plus - **PEAPPCM**
 - \$300.00 each additional appeal item

Subsequent Appeal to Development Advisory Board

- Must submit appeal request within 30 days of the CMR decision.
- 1 copy of City Manager's Representative decision.
- Fee(s) per Chapter 9, Appendix A.2 of Phoenix City Code are:
 - \$600.00 first appeal item plus - **PEAPPDAB**
 - \$300.00 each additional appeal item