

SUMMARY MEETING MINUTES
PHOENIX PARKS AND PRESERVE INITIATIVE (PPPI) OVERSIGHT COMMITTEE
February 7, 2020
Phoenix City Hall, 16th Floor, East Conference Room
200 West Washington, Phoenix, Arizona 85003

Committee Members:	COP Staff:	Others Present
Tom Chapman, Chair	Inger Erickson	Suzanne Acosta-Jovanelly
John Furniss	Tracee Crockett	Kevin Kenp
Patricia Duarte	Judy Weiss	Jerry Van Gasse
Ira Feldman	Joe Diaz	
	Rosemary Volk	
	Gregg Bach	
Absent:	Theresa Faull	
Sarah Porter	Ryley Buchanan	
	Natasha Hughes	
	Jona Banks	

1. Call to Order

Chairperson Tom Chapman called the meeting to order at 11:03 a.m.

Tom Chapman welcomed new PPPI Committee Member Ira Feldman.

2. Approval of March 29, 2019, Minutes

Chairperson Tom Chapman made a motion to approve the March 29, 2019, minutes. The motion passed unanimously with a 4-0 vote.

3. Approval of the BKD 2019 Independent Certified Accountant's Report on Management's Assertion Regarding Compliance

BKD representative Kevin Kemp presented the annual examination report completed in December 2019. After completing a detailed review of expenditures and encumbrances, Kevin Kemp confirmed that the findings comply with the usage requirements of the Phoenix Parks and Preserve Initiative.

Committee Member John Furniss asked if the report included all PPPI expenditures and encumbrances selected for 2019.

Kevin Kemp stated yes.

Committee Member Patricia Duarte requested an explanation of the actual amount budgetary basis column compared to the budgeted amount in the Comprehensive Annual Financial Report (CAFR).

Parks and Recreation Department (PRD) Director Inger Erickson informed Patricia Duarte that this is a City form. Inger asked Parks and Recreation Department Budget Supervisor Rosemary Volk to explain further.

Rosemary Volk stated that the document is prepared for the Comprehensive Annual Financial Report (CAFR) by the City of Phoenix Finance Department. The data collected is from all City funds not solely PPPI funds.

Committee Member Patricia Duarte requested confirmation that the starting fiscal budget matched nearly identically with the money originally budgeted.

Rosemary Volk stated yes.

Committee Member Patricia Duarte requested further explanation of the final budgeted amount.

Rosemary Volk informed the committee that the final amount includes carryovers and discounts that may apply along with the encumbrances in one year and actual payments in the fiscal year.

Committee Member Ira Feldman asked if encumbrances are from budget or contracts.

Rosemary Volk stated encumbrances are from contracts that have already been issued.

Committee Member Patricia Duarte asked if the actual amount includes future payments.

Rosemary Volk stated yes.

Committee Member Ira Feldman asked if expenditures are money paid over the original amount budgeted.

Rosemary Volk stated that expenditures are the money paid to the vendor.

Committee Member Patricia Duarte asked how this pertains to the current fiscal year.

Rosemary Volk stated that the CAFR pertains to last fiscal year.

Committee Member Patricia Duarte asked if the actual amount budgetary basis would have some overlap into this current fiscal year.

Rosemary Volk stated potentially.

Committee Member Patricia Duarte asked Kevin Kemp to confirm that findings comply with the usage requirements of the Phoenix Parks and Preserve Initiative.

Kevin Kemp confirmed yes.

PRD Director Inger Erickson reiterated for new Committee Member Ira Feldman that the CAFR is the City's audit and is an addition to the attestation.

Chairperson Tom Chapman and PPPI Oversight Committee approved the report with a 4-0 vote.

4. Review of FY 19-20 PPPI projects and overview of planned projects for FY 20-21

PRD Principle Landscape Architect Joe Diaz presented the Parks and Recreation Department inventory and data, including:

- 185 parks, encompassing more than 9,000 acres
- 10 preserves, covering over 36 acres
- 270 facilities
- 29 pools
- 280 play structures
- 86 athletic fields
- numerous light poles
- 790 athletic field lights
- 6,815 area lights

Joe Diaz brought up the new Cesar Chavez Community Center (CCCC) currently under construction with a projected opening of fall 2021.

Committee Member Ira Feldman asked about the staffing needs to operate CCCC.

PRD Director Inger Erickson stated it generally requires three to four full time employees, a lot of part time staff and between \$800,000 to \$1 million to operate each year.

Joe Diaz next stated that Phase One of the Margaret T. Hance Park Renovation is estimated to complete in December of 2020.

PRD Director Inger Erickson reminded the Committee that \$15 million from PPPI went into the Hance Project with the expectation that the community will raise the bulk of the money. The Parks and Recreation Department received \$2 million from the Fiesta Bowl for the first playground.

Chairperson Tom Chapman asked when the remaining phases, including the additional amenities, will be completed.

PRD Director Inger Erickson stated it will proceed after the community group raises additional funds.

Chairperson Tom Chapman requested to review the plans for all phases of Margaret T. Hance Park.

PRD Director Inger Erickson stated the information would again be provided to him.

PRD Principal Landscape Architect Joe Diaz Joe Diaz next introduced the improvements at South Mountain Park Preserve including Dobbins Lookout, ramada restorations and new ranger station.

Joe Diaz also brought up the City's interest in acquiring 500 additional acres to expand the Cave Buttes Recreation Area.

Director Inger Erickson added the potential for an agreement and working with Maricopa County on connecting State land with Cave Buttes Recreation Area.

Committee Member Patricia Duarte asked about the process of evaluating which projects are selected.

Joe Diaz explained that the parks' needs process is based on scores rating each park's condition and on a hierarchy of repairs.

Director Inger Erickson added that the community, City Council and Parks Board also contribute to these decisions.

Chairperson Tom Chapman asked about the progress of abandoned trails.

Joe Diaz answered that the South Mountain Park Preserve Trails Master Plan is currently in progress. The Plan eliminates spider trails, repairs existing trails and builds new trails.

Chairperson Tom Chapman asked about the status of the remaining City trails.

Joe Diaz responded that the Sonoran Preserve has relatively new trails, while the Phoenix Mountain Preserve trails will be reviewed in the future.

Chairperson Tom Chapman thanked Joe Diaz for the work and progress being done in the City of Phoenix Parks system.

5. Chairperson's report

Chairperson Tom Chapman requested of PRD Deputy Director Judy Weiss a tour for new Committee Member Ira Feldman.

6. Comments from the Committee

No comments.

7. Call to the Public

Jerry Van Gasse complimented the City's efforts on Margert T. Hance Park and the positive progress being made.

Tom Chapman noted comments.

8. Adjournment

Chairman Chapman adjourned the meeting at 12:01 p.m.