



# Help Us End HIV

Phoenix.gov/HIVPHX

get tested • access care • eliminate stigma

## City of Phoenix Human Services Strategic Initiatives Fast-Track Cities Sponsorship Opportunity

The City of Phoenix Fast-Track Cities is excited to share that we are accepting sponsorship requests for events and outreach. We have limited funding available to put towards HIV testing, treatment/prevention, event sponsorships and outreach-related activities in the City of Phoenix.

As each one of you play a critical role in ending the epidemic, and know your communities best, please feel free to fill out the following document if you're interested in being considered for a sponsorship.

Requests for funding will be reviewed and considered on a regular and first come, first served basis. Please send the following document at least **60 days** in advance of the event to ensure processing time for review, and if approved, payment. Completed sponsorship requests should be emailed to **copstrategicinitiatives@phoenix.gov**.

Please note a few key details below on this opportunity.

- The main purpose of these sponsorship dollars is to advance the collaborative mission of achieving 95-95-95-0. If you have an event idea, no matter how large or small, we welcome it and look forward to reviewing your request!
- The sponsorship dollars are part of the City of Phoenix's annual budget and cannot be spent on travel. There may be other limitations, please inquire for further details.
- The Fast-Track Cities (FTC) Subcommittee Chairs and Human Services Department leadership will review all applications.
- If approved, the City of Phoenix will work with your team directly to garner an invoice and process payment and/or any sponsorship documents. **The address listed on your invoice must match the address listed in your vendor account.**
- If the sponsorship includes FTC tabling or providing a service, we will open up volunteer opportunities as needed/appropriate to the general public.
- If requesting funding that exceeds \$10,000, the event needs to reach more than 200 people.

**Note: Please be prepared to report or present the results of your event within 30 days.**

Thank you in advance for your time. We are excited about this opportunity!

As always, please spread the word!

Best,  
City of Phoenix Strategic Initiatives  
Fast-Track Cities Ad Hoc Committee  
City of Phoenix Human Services



**ORGANIZATION INFORMATION**

Organization Name-Legal Name:

Tax Status:

- Non-Profit     Governmental     For Profit

Street Address:

City/State:

Zip Code:

*You must be a registered vendor with the city of Phoenix to receive funds*

City of Phoenix Vendor Number:

Sign up here: <https://www.phoenix.gov/finance/eProcurement/register-to-become-a-vendor>

Need assistance? Contact vendor support: [vendor.support@phoenix.gov](mailto:vendor.support@phoenix.gov) or call (602) 262-1819.

**EVENT/PROJECT INFORMATION** *(Please complete one application per event/project.)*

Project/Event Name:

Event date, time and location:

Amount of funding requested:

Is this a first-time program/event or annual?

Provide a brief description of your event/project:

Please share an estimate of the amount of people these funds will impact and the communities of which they are a part:

Will the proposed funds be used to create marketing or social media materials? If so, what is the proposed utilization?



Provide an overview of how awarded funds would be utilized:

Has City of Phoenix Fast-Track Cities provided a sponsorship to your organization in the past?

Yes  No

What sponsor benefits will be provided? *(Mark all that apply)*

Banner  Booth & Table  Complementary Tickets  Logo in Ad  Other

If "Other" please describe:

**Contact Information**

Project Contact:  Phone Number:

Email Address:

**THANK YOU FOR APPLYING**  
**Email completed application to [copstrategicinitiatives@phoenix.gov](mailto:copstrategicinitiatives@phoenix.gov)**

For questions you can contact Strategic Initiatives Manger, Raquel Wind at 602-262-4946 or by email at [raquel.wind@phoenix.gov](mailto:raquel.wind@phoenix.gov)

**To be completed by Strategic Initiatives Staff**

Date received: \_\_\_\_\_ Date reviewed: \_\_\_\_\_

Approved  Denied  Additional Information requested: \_\_\_\_\_

Comments: