

PHXWorks

@ Ocotillo Library & Workforce Literacy Center
102 W. Southern Ave. March 2025

One-on-One Job Assistance

Get help with resume writing, internet job searching, online job applications, and more.

DROP IN Monday-Friday, 2pm-5pm

DROP IN Saturdays, 11am-3pm

Meet a Career Advisor

Meet with a Career Advisor 1:1 to access ARIZONA@WORK services, explore career pathways, analyze labor market data, and take advantage of resources to enhance your job search success. Presented in partnership with ARIZONA@WORK City of Phoenix.

DROP IN Mondays, 1:30pm-4:30pm

DROP IN Thursdays, 1:30pm-4:30pm

Friendly House Workforce Assistance

Get 1:1 help from a Resource Navigator to work on your resume or cover letter, internet job search or applications, and more.

Assistance is offered in English and Spanish.

Presented in partnership with Friendly House.

DROP IN Mon. Mar. 10th, 2pm-5pm

Employment Resource Spotlight: St Mary's Food Bank Skills Center

Learn about programs that provide vocational training and certifications for food service or the warehouse industry.

Presented in partnership with St. Mary's Food Bank.

DROP IN Wed. Mar. 12th, 1pm-2pm

Resume Basics

Learn what is expected in today's resumes and the best way to highlight your talents.

CLASS Thurs. Mar 13th, 11am-noon

Create a Winning Resume

Learn insider tips and tricks on how to write an eye-catching, specific, accomplishment-based resume, and gain insights on cover letters and references.

Presented in partnership with ARIZONA@WORK City of Phoenix.

CLASS Tues. Mar. 25th, 10:30am-12:30pm

Financial Literacy: Navigating the Basics

Join us in this hands-on workshop to better understand fundamental principles of banking, develop budgeting skills for financial success, and learn the essentials of managing and building credit. Presented in partnership with Goodwill of Central and Northern Arizona.

CLASS Wed. Mar. 26th, 11am-noon

Interview Skills for Success

Learn how to effectively prepare for an interview and answer questions like a pro as well as the best way to follow up post-interview.

Presented in partnership with ARIZONA@WORK City of Phoenix.

CLASS Thurs. Mar. 27th, 10:30am-12:30pm

Mapa Para Su Negocio

Serie de ocho talleres para empresarios y propietarios de negocios, detallando la información esencial para su negocio.

Presentado en colaboración con Compass CBS.

CLASE Sábado Mar. 15, 10am-mediocdia

CLASE Sábado Mar. 22, 10am-mediocdia

CLASE Sábado Mar. 29, 10am-mediocdia

Do you require an accommodation to participate in a program, service, or activity? Call 602-262-4636, TTY 711, or submit your request in person or through Ask Us at least 14 business days before the event.

¿Necesita alguna adaptación para participar en algún programa, servicio o actividad? Llame al 602-262-4636, a la línea TTY al 711 o presente una solicitud en persona o por medio de Ask Us por lo menos 14 días hábiles antes del evento.



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CITY OF PHOENIX

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