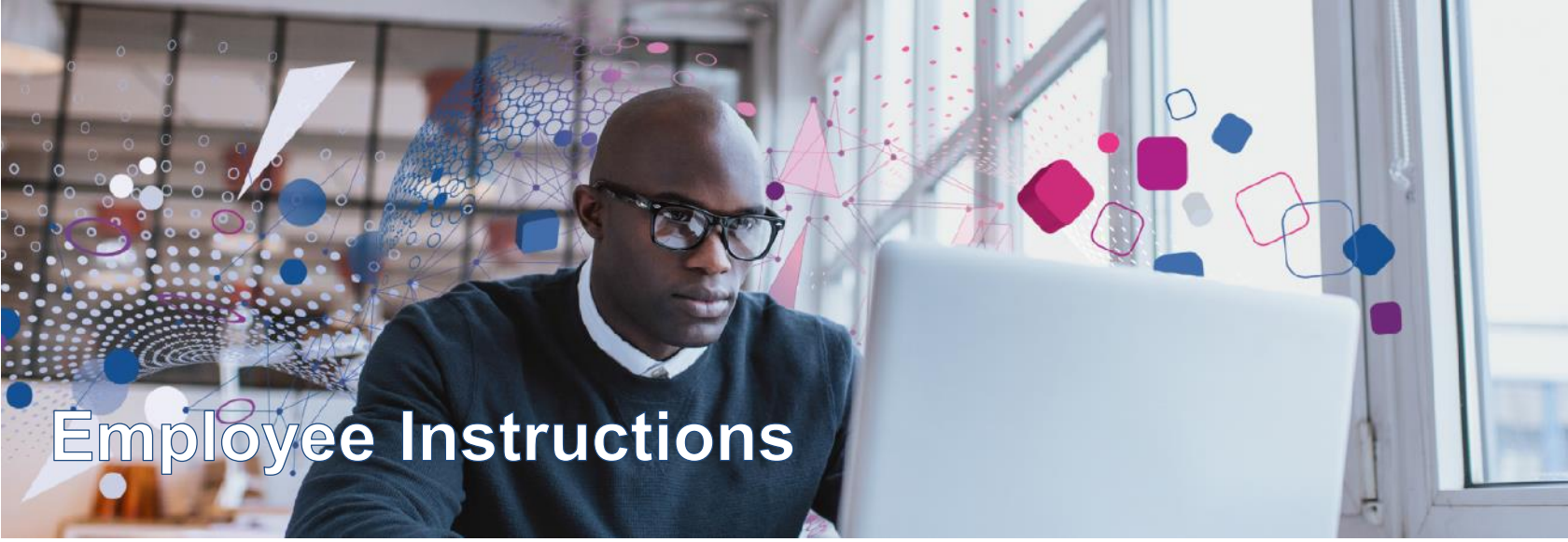


Employee Instructions

Applying for a loan?

If you need proof of employment or income, please have your verifier complete the process at www.experianverify.com. They will register and submit their request online.

Do you have a Government/Social Service Request?

Please submit your request by fax at **(404) 829-1336** or by email to verify@experian.com . You can also have your case worker send the request directly to this fax or email.

Do you need a copy of your own report?

Please visit www.experianverify.com to register and login to the Employee Portal.

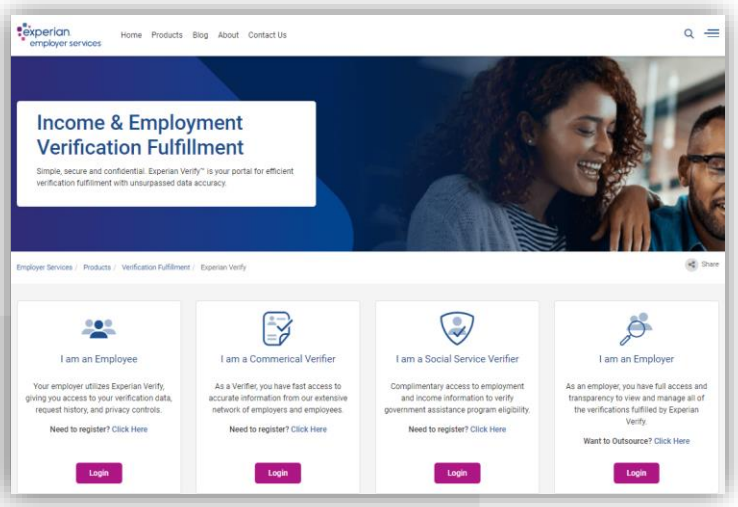
Your verifier will need:

- ❑ Your full Social Security Number
- ❑ Your first & last name
- ❑ Name of your Employer
- ❑ A signed authorization form (if requesting income)

No company code or salary pin required.
*If there are questions, verifiers should contact our customer support center at **404-382-5400, option 2**.*

Please include the following on your form:

- ❑ Your first & last name
- ❑ The last 4 of your SSN
- ❑ A return fax number or mailing address to the agency



Enter the following information:

- **A912FDA0**
- Full Social Security Number
- Full Name
- Date of Birth
- Work (preferred) or Personal Email Address

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