

Step by Step Instructions 2025 Wellness Incentive

***Effective 1/1/25 -Virgin Pulse is becoming Personify Health**

After 1/1/25 visit - <https://login.personifyhealth.com>

STEP 1

Create Account/Log into Personify Health -

Go to <https://join.personifyhealth.com/fit4phoenix>.

For Spouse or QDP account they **must** create their own account. Spouse /QDP would use their information and employee's ID number with an S at the end.

Two screenshots of the Personify Health website. The left screenshot shows the 'Sign Up For Better Health' form with fields for first name, last name, employee ID, date of birth, and country/region. The right screenshot shows the login page with fields for username and password, and a 'SIGN IN' button.

Visit Your Primary Care Provider (PCP) -

Make and appointment to have your wellness/annual physical or to have your biometric data checked, you can even visit the Employee Health Clinic.

STEP 2

STEP 3

Complete - Health Assessment -

Log in to the [Personify Health](#) portal, click on "Home" select "Rewards" scroll down and under "Actions" click "Health Assessment" to complete.

A screenshot of the Personify Health portal. The 'Home' button is highlighted with a red box. Below it, the 'Rewards' section is highlighted with a red box and a yellow arrow pointing to it.

2024/5 Wellness Incentive

HOW TO EARN:

0/2 Complete 2 Actions
1 2023 & 2024 incentive

ACTIONS:

- Complete the Health Assessment
- Primary Care Physician (PCP) Visit Attestation

Complete - (PCP) Attestation -

Primary Care Physician (PCP) Visit Attestation here you will enter your name, PCP provider name, and current calendar year date of visit.

STEP 4

STEP 5

Confirmation requirements are complete -

Log into **Personify Health** portal under "Home" select "Rewards" scroll down, and here under "Actions" you should see a green check mark next to both requirements.

A screenshot of the Personify Health portal showing the 'Actions' section. Both 'Complete the Health Assessment' and 'Primary Care Physician (PCP) Visit Attestation' are marked with green checkmarks, indicating completion.

When and how will I know I am receiving the incentive?

To see your wellness incentive on your paycheck look under ("Hours and Earnings") and it will be listed there. It can take up to 30 days after completion to start reflecting on paychecks.

STEP 6

All incentive actions must be completed by December 14th to receive the incentive on the 1st check of the following calendar year. Wellness Incentive program will be unavailable to complete from Dec 15th - Dec 31st.

If any questions, contact be.healthy@phoenix.gov or call 602-262-4777