

CALL FOR INTEREST

Proposals for Acquisition/Rehabilitation
or New Construction of Affordable Rental
Housing

Pre-Submittal Conference

Webinar via WebEx

Thursday, December 06, 2023

2023-2024 CFI TIMELINE

Proposer's Inquiries	December 13, 2023 by 4:00 pm
Responses to Written Questions	December 20, 2023
Intent to Apply Deadline	January 29, by 5:00 pm
Deadline to Apply	February 12, 2024 by 2:00 pm
Selection of Proposals	March 1, 2024
Subcommittee	April 10, 2024*
Support Letters for Tax Credit Apps	Prior to April 1, 2024
Additional documents due	April 2, 2024
Formal Council Approval	April 17, 2024*

*Dates subject to change

CALL FOR INTEREST WEBPAGE

Updated: 11/20/2023 11:37 AM

Proposals of Acquisition/Rehabilitation or New Construction of Affordable Rental Housing

Solicitation Details

Solicitation/Project Number

CFI FY24-086-1

Department

Housing

Contract Specialist/Procurement Officer

David Wisniewski

Pre-Offer Conference/Pre-Submittal Meeting

12/06/2023 11:00 AM

Date Due

02/12/2024 2:00 AM

NIGP

952-55 - Homelessness Prevention Services

Additional Information

The City of Phoenix, Arizona (the "City") through its Housing Department (the "HD") intends to facilitate acquisition with rehabilitation and/or new construction, construction and/or rehabilitation of affordable rental housing by providing financing at very low interest rates. The Phoenix City Council approved housing for homeless populations, special needs populations and/or projects submitted by eligible Community Housing Development Organizations (CHDOs) as priorities for housing resources.

<https://solicitations.phoenix.gov/Solicitations/Details/1681>

APPLICATION

SUBMITTAL REQUIREMENTS

- Digital Submissions Only
- Submit an “Intent to Apply” by January 29th
- Receive a link for uploading application



INTENT TO APPLY

Intent to Apply

Submittal of this form is notification to the City of Phoenix Housing Department of your intention to submit a proposal for the Acquisition/Rehabilitation or New Construction of Affordable Rental Housing under Solicitation Number CFI FY24-086-1. The Procurement Officer will create a unique upload link for your proposal which will be used for submission of all materials. You will receive notification by email once this upload link has been created.

To participate in this solicitation you are required to complete and submit this form to david.wisniewski@phoenix.gov by no later than **January 29, 2024, 5:00 p.m.** The upload link will remain active until 2:00 p.m. Phoenix local time on **Monday, February 12, 2024.**

Project Name	
Proposer	
Email Addresses (you may provide access to multiple email addresses to upload documents)	
Email 1	
Email 2	
Email 3	
Email 4	
Email 5	
Email 6	

PRINT NAME	TITLE

SIGNATURE	DATE

SOLICITATION TRANSPARENCY

Beginning November 20, 2023

NO DIRECT OR INDIRECT CONTACT

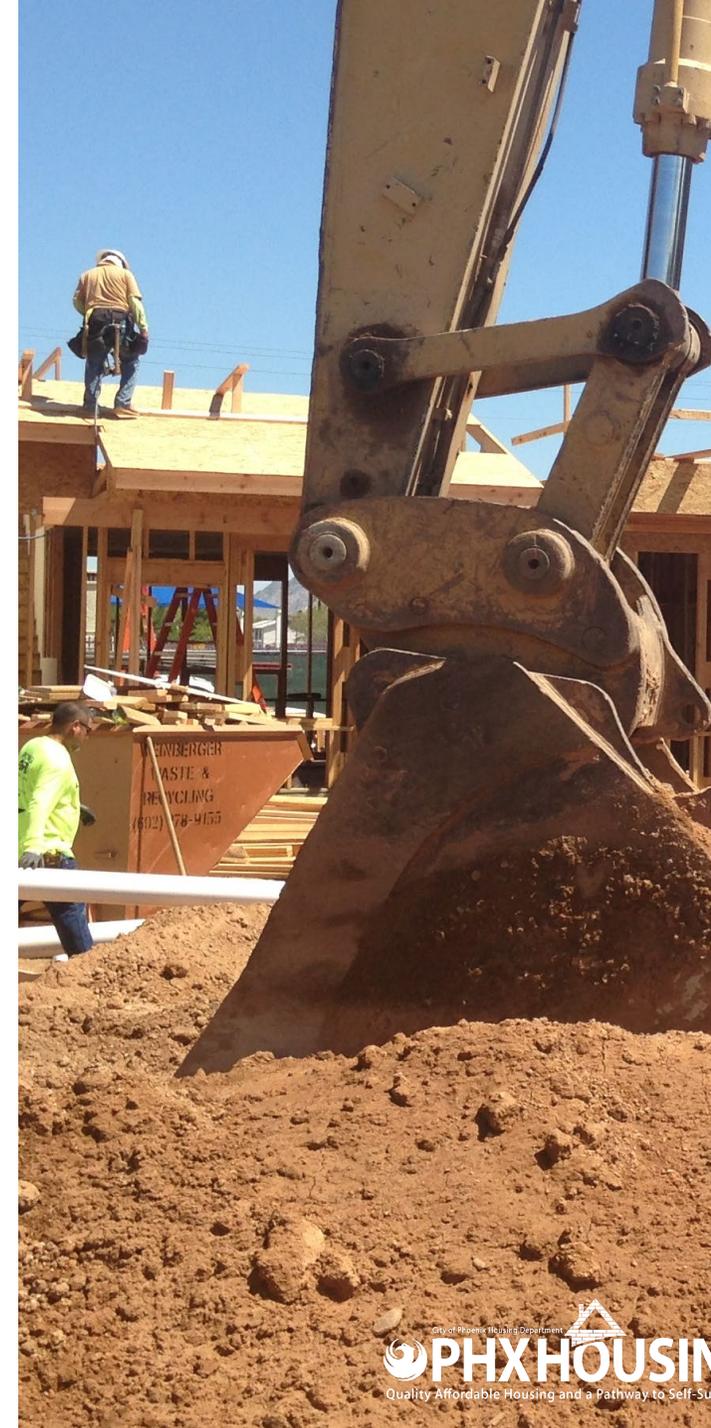
Schedule a meeting

David Wisniewski

Contract Manager

602-261-8619

David.wisniewski@phoenix.gov



WHO MAY APPLY?



Newsom Village - UMOM



COUNCIL PRIORITIES

Homeless

Special Needs

Community Housing Development
Organizations



ELIGIBLE ACTIVITIES

- Affordable Rental
- Supportive Permanent
- Supportive Transitional
- Special Needs

THRESHOLD CRITERIA

Application submitted before deadline

HUD debarment list

Compliance with existing city loans

Minimum 3 Years Property Management Experience

THRESHOLD CRITERIA

COMPLETE APPLICATION

- Application Forms completely filled out
- Signed Application Certification
- Completed Tab V (proforma)
- Most Recent Audited Financial Statements
- Relocation Plan and signed GIN's
- Project Timeline
- Community Outreach –virtual meeting at least 1
- Proof of Zoning
- Proof of Site Control

EVALUATION CRITERIA

1000 Point Scale

Experience

260 points

Developer Capacity, Property Management Plan

Project Merits

430 points

Need, Energy Efficiency, Construction & Design, Project Readiness

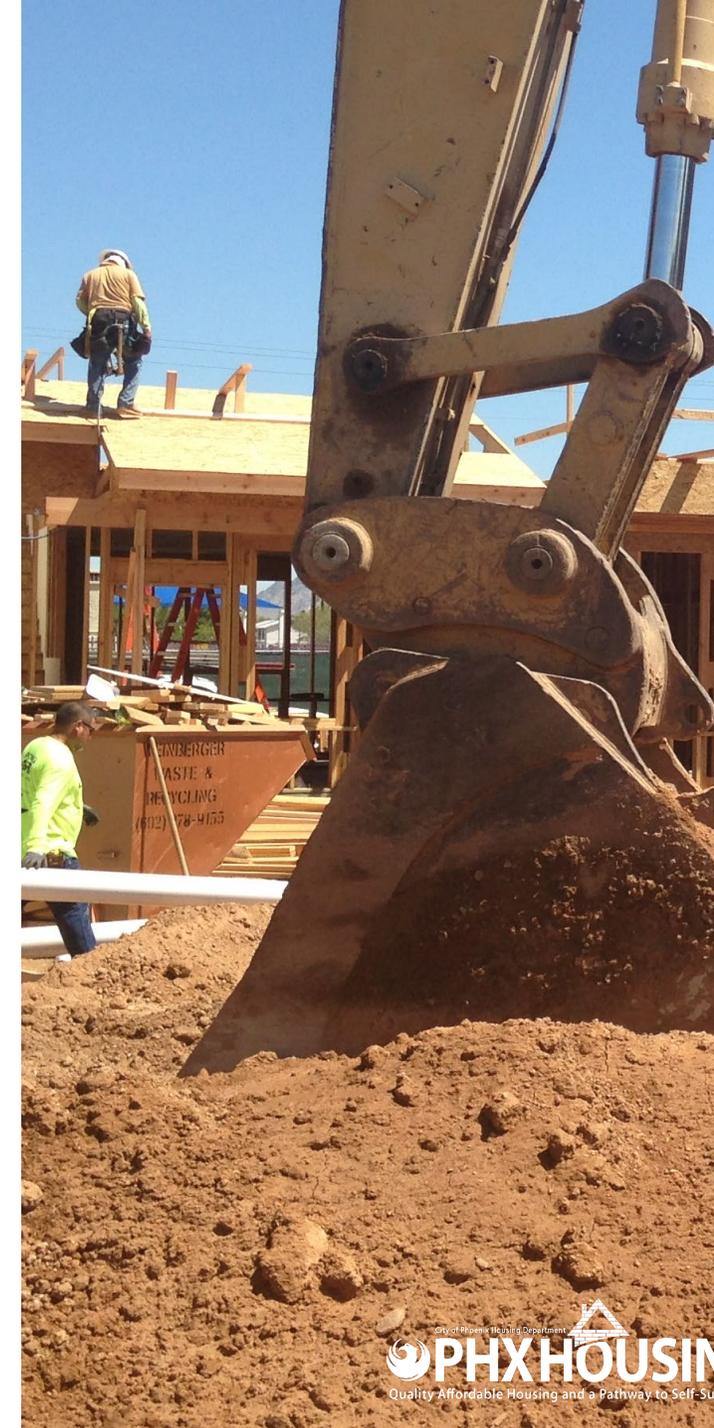
Financial Feasibility

260 points

Financing Plan, Mitigation of Risks, Leverage

Project Impact

50 points



ESTIMATED FUNDING*

2023-2024 Call for Interest

HOME

\$7,000,000

HOME (CHDO Only)

\$883,814

Maximum Award - \$2,000,000

*Assuming level funding

QUESTIONS

DAVID WISNIEWSKI

City of Phoenix Housing Department
251 West Washington Street, 4th Floor
Phoenix, AZ 85003-1611

David.wisniewski@phoenix.gov

602-261-8619