



**Fire Inspection, Testing & Maintenance Over-the-Counter Application (FITM)**

**THIS APPLICATION MUST BE SUBMITTED TO 150 S. 12<sup>th</sup> St.**

Over the Counter permit to modify a Fire Protection system without plan review.

- Modification of a Fire Alarm System of 1-5 devices with programming only Base Fee: **\$300**
- Modification of an Automatic Sprinkler System of 1-20 sprinkler heads Base Fee: **\$150**

Fee = \_\_\_\_\_

Expedited Inspection (optional) + \$450 = \_\_\_\_\_

Total Permit Fee = \_\_\_\_\_

Payment and this application are **required** at time of submittal.

Upon pick up additional permit fee may be required.

Business Information			
FPSR Number			
Inspector Requiring Permit		Inspector Phone #:	
Description of Work			
Name of Facility			
Facility Address		Suite/Room #	
Owner of the Facility		Phone	
Contractor Name		Phone	
Contractor Email		ROC #	
Contact for Inspection		Phone	
Contact Email			

Permit applications may be submitted in person weekdays 8 am to 4 pm,  
emailed to [pfid.applications@phoenix.gov](mailto:pfid.applications@phoenix.gov), or faxed to 602-495-7429.

For permit questions or to speak with a Fire Inspector please call: 602-262-6771  
Phoenix Fire Department | Fire Prevention  
150 South 12<sup>th</sup> Street Phoenix, AZ 85034