

## Dear Business Owner:

The City of Phoenix will be conducting an online auction for the Downtown Sidewalk Vending sites for the calendar year 2026. The bidding information is listed below. Sidewalk vending is only allowed through an agreement with the City of Phoenix that grants an exclusive right to sell or offer to sell food products as a sidewalk vendor at designated vending sites within the City's Downtown Vending District.

OpenGov Workshop: Dec. 5, 2025 and Dec. 12, 2025

**Online Bid Date:** 12/17/2025

Online Bid Time: 8:00 a.m. – 5:00 p.m. Minimum Starting Bid Amount: \$200

Awarded Bidder Fee: \$150 non-refundable registration fee

To submit a bid, receive notices, respond to solicitations, and have access to procurement information, **all** bidders **must** register online through the OpenGov Procurement portal at OpenGov Registration.

For procurement portal training and FAQ's, please visit <u>Procurement | City of Phoenix</u>.

For information on the locations available, bid process, sales tax requirements, operating requirements, restrictions for the business, and all other aspects related to sidewalk vending, please visit <u>Downtown Sidewalk Vending Program</u>.

Please contact Cesarina Rodriguez at <u>cesarina.rodriguez@phoenix.gov</u> or (602) 262-7799 with any questions.