



Video Court Hearing Tips

Preparing for your video court hearing



Test your connectivity! You can do a test meeting with your device at www.webex.com/test-meeting.

Charge your device! If you are using a cell phone, make sure your internet connection and cellular reception is good.

Find a quiet location with minimal distractions. A neutral background is best with natural light sources.

Video court hearing expectations



You should treat your remote video hearing the same as if you were appearing in person and you should follow the suggestions below.

Dress appropriately for your hearing. Remember that the judge and other participants will be able to see you.

If available, use a headset or ear buds with a microphone. Keep yourself on mute when not speaking and unmute when you are ready to speak.

Avoid talking over others. The judge will allow all participants the opportunity to speak to the Court.

Connect to your meeting at least 5 minutes prior to your scheduled appearance time. It is helpful to close all other programs on your computer or smart phone.

If using a portable device, consider propping it up to avoid holding it. Place camera at face level and look at camera, not screen, when speaking.

Have the courtroom's telephone number and email address available in case you run into technical difficulties during the hearing.