

is Back



## **Open Enrollment Closes Friday!**

Open Enrollment is winding down, and employees are encouraged to update their health benefits for 2026 NOW. During the enrollment period, employees can make changes to their benefits elections, enroll in the Health FSA or Dependent Care FSA, and/or renew their Health Savings Account (HSA).

Please keep in mind that Annual Open Enrollment is the only time of year current employees can enroll in, drop, and /or modify benefits and add or remove dependents without a Qualifying Life Event (QLE) such as marriage or having a baby.

Annual Open Enrollment closes at 11:59 p.m. on Friday, Nov. 7 and the new plan year begins January 1, 2026. Log in to eCHRIS to review your current benefits elections, then visit the City of Phoenix Benefits website to learn more about 2026 benefits options.



You can review <u>HRS168-ONL-Open Enrollment</u> training video in PHXYou to learn how to make your Open Enrollment elections in eCHRIS.

Benefits staff are available through 5pm on November 7th to help with open enrollment and answer questions. For assistance, email **benefits.questions@phoenix.gov** or call **(602) 262-4777**.

## **Don't Forget Wellness Incentives**



To earn the wellness incentive, complete the Health Assessment and PCP Visit Attestation on the Personify Health website before **Dec. 14**, to see your incentive payment on your first paycheck in January 2026.

You can do that by visiting the Personify Health portal and clicking on the rewards section under the Home Tab on the platform.

<u>Click here to view instructions on how to complete your</u> wellness incentive.



## Update on Best & Brightest ZooLights Tickets

On Monday, we saw incredible turnout for the upcoming City of Phoenix employee night at the Phoenix Zoo for ZooLights. If you were unable to sign up for tickets, there is a second chance to RSVP.

Starting Thursday, Nov. 13, at 9am, a limited number of additional RSVPs will be available for those who have yet to request them. <u>Use our special web page</u> to access the RSVP and all other information about this year's **Best & Brightest** events.



## Send a Kudos Card



A new tradition with the employee holiday celebration is the *Best & Brightest Kudos Cards*. You can <u>send as many Kudos Cards</u> as you'd like to express your gratitude and thanks to fellow employees. The cards will be printed and hung on the massive Christmas tree in the PCH Atrium. Those who receive a card can pick them up during the employee holiday celebration on Wednesday, Dec. 10.

### Thanks to all Veterans

To all City of Phoenix employees and their family members who once served, or continue to serve, in the armed forces - **thank you for your service**.

A reminder that most City offices will be closed next Tuesday, Nov. 11, in honor of Veterans Day.



## Last Day to Send a "Thank You" Card

After nearly 30 years of dedicated service to the City of Phoenix, City Manager Jeff Barton will retire on Friday, Nov. 14. Colleagues have asked how they can share their appreciation for Jeff's leadership and contributions.

We invite you to share your gratitude, favorite memories, and thank you messages by leaving a note with a digital "Thank You" card. This is a wonderful opportunity to celebrate Jeff's leadership and the positive impact he has had on our community.

<u>Please share your thoughts and well wishes</u> by 11:59 p.m. tonight, Wednesday, Nov. 5.





### Raise the Stacks is Back!

Join us for a return to Phoenix Public Library Foundation's annual in-person fundraiser "Raise the Stacks". It's a party with a purpose, a community with a heart, and an experience you won't forget... an epic evening with exclusive afterhours access to the iconic stacks of Burton Barr Central Library.



We would love for you to join us for an evening of live music, a hosted bar and creative/hearty appetizers! Every \$75 event ticket helps the Foundation support Phoenix Public Library programs that inspire early readers, expand educational access, and strengthen our community.

#### INFO...

- Friday, Nov. 14 | 5:30 8 p.m.
- Burton Barr Central Library, 5th Floor Reading Room
- Business/cocktail attire and complimentary valet parking

When you register, enter the code "CITY" for a \$10 off your ticket at checkout. Can't attend but still want to be part of the fun? Raffle and silent online auction is open from Nov. 7 through Nov. 14. All Raise the Stacks details at www.raisethestacks.org.

## 25 Years of the Navigator Volunteer Program

Phoenix Sky Harbor International Airport is celebrating 25 years of its Navigator volunteer program. Launched in 2000, the program has become a cornerstone of the passenger experience, with friendly volunteers in purple offering friendly directions and information.

Since the program began, more than 1,800 Navigators have contributed 1.6 million hours. To help mark this special anniversary, we invite you to thank a Navigator who made your airport visit easier and more welcoming by emailing <a href="mailto:navigator.staff@phoenix.gov">navigator.staff@phoenix.gov</a> or using #ThxPHXnavigator.

For additional information, visit skyharbor.com/navigator25.



# This Weekend: Family-Friendly Event

This Saturday is Nature Fest PHX – a fun, free event for the whole family. Whether watching an outdoor puppet show, embracing your creativity in the Art Zone, interacting with live wildlife, planting for pollinators, and so much more... there's something for everyone.

While there, make sure to enter the hourly drawings for prizes including free admission to Butterfly Wonderland, gift cards, or Phoenix Zoo tickets.

More information can be found at **Phoenix.gov/naturefestphx**.



#### **DETAILS...**

- Saturday, Nov. 8 | 9 a.m. 2 p.m.
- Rio Salado Habitat Restoration Area, 7th Avenue Trailhead, 2801 S. 7th Avenue
- Earn 3X Community and Organizational Awareness points in PHXYou: EP-100

### **Get Screened**

There are still opportunities to take advantage of a potentially lifesaving service. Mobile On-Site Mammography (MOM) is hosting two screening events for City of Phoenix employees next week. Anyone interested is encouraged to sign up soon!



#### **NOVEMBER 12:**

- 8 a.m 4 p.m.
- 2<sup>nd</sup> Ave. and Adams
   St. (Outside the
   Orpheum Theatre)
- Book online here
- 7 11 a.m.
- Aviation
   Headquarters
   2458 E. Buckeye Rd.
- Book online here

## **Dental Appointments Still Available**

There are still some <u>appointments</u> <u>available</u> for this month's Jet Dental visits to the City of Phoenix. Free preventive dental cleanings are being offered to all employees.

When you schedule an appointment for Nov. 17, you will be entered into a drawing to win prizes.

Monday, Nov. 17
9 a.m.-3 p.m.
City Hall
Assembly
Rooms A & B

Wednesday, Nov. 19
9 a.m.-3 p.m.
Aviation
Headquarters
Building
2485 E. Buckeye Rd.

## Diabetes Prevention and Management

In this webinar, presented by Blue Cross Blue Shield, you will learn more about steps you can take to prevent or reduce your risk for diabetes. This seminar is great for those with a family history of diabetes, those trying to manage or lower their glucose level, and those who are supporting a loved one in managing diabetes. **Register today**!



### **Featured Job of the Week**

## Guest Service Representative (Guest Services Clerk) Phoenix Convention Center

(Close Date: 11/10/2025)

Are you outgoing, organized, and passionate about helping others? The Phoenix Convention Center is hiring **Guest**Service Representatives to welcome and assist visitors across our downtown campus.

#### What You'll Do:

- Greet and direct guests to meetings and events
- Staff information booths and restock materials
- Share knowledge of local attractions and events
- Work flexible hours, including evenings, weekends, and holidays

#### **Ideal Candidates Are:**

- · Friendly, professional, and team-oriented
- Strong communicators with great customer service skills
- Familiar with Downtown Phoenix and local happenings

Multiple positions available - join the Phoenix Convention Center in creating memorable guest experiences!

#### **SALARY DETAILS:**

Pay: \$16.88 per HR

Learn about role responsibilities and more information at <a href="mailto:phoenix.gov/jobs">phoenix.gov/jobs</a> or log into eCHRIS

Check out all current job openings here



The <u>Communications Office</u> offers translation and interpretation services to help City departments connect effectively with the Spanish-speaking community. Discover these services to assess whether in-house or contracted support best meets your needs. Check out additional information, including how to submit translation & interpretation requests, <u>here</u>.

## Employee Leave Requests

The following employees are accepting leave donations:

- Michelle Stevenson | Public Works
- Robert Provencio | Water Services
- Rosa Rogers | Retirement Office

Complete list of eligible employees: Leave Donation website.



## **DEADLINE TO NOMINATE:**

**DEC. 5 AT 11:59PM** 

Visit "Employee
Excellence Awards" on
InsidePHX
for details about
the nomination process.



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