

A photograph of a water treatment facility. In the foreground, there are concrete channels with metal railings. Water is flowing through a series of black, curved weirs. In the background, there is a large, multi-story building with a flat roof and several satellite dishes. A large, rocky mountain is visible in the distance under a clear blue sky.

JULY 16, 2025

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Heads Up: Network Maintenance This Weekend

There will be scheduled maintenance involving several internal systems from 10 p.m. on Sunday, July 20, until 4 a.m. on Monday, July 21. During this maintenance, ***all City applications and internal network access will be unavailable***. This will not impact critical systems like 911. We apologize for any inconvenience.



Don't Let the Bite Get You!

It's peak mosquito season! In Phoenix, mosquito-borne viruses are most likely to spread from May through October due to increased humidity and standing water from summer storms. Mosquito bites are a risk, especially when outdoors. The Office of Public Health wants to help reduce your risk by teaching everyone the "4 Rs":

1. **Repel** mosquitoes using EPA-registered insect repellent
2. **Remove** standing water from your home and yard
3. **Repair** or replace damaged window and door screens
4. **Remind** your neighbors and friends about mosquito safety



Borrow Some Shade!

The Office of Public Health and Human Resources Benefits and Wellness Division are working together to keep employees safe from the heat.

City employees can now borrow umbrellas found in stands near the employee exits and entrances at Phoenix City Hall and the Calvin Goode Building. This program encourages employees to stay healthy and safe this summer, alleviating sun exposure, skin damage, and more.

Staff can use umbrellas during breaks, lunchtime walks, and travel between buildings in the downtown area. **Please return them after use - thank you.**

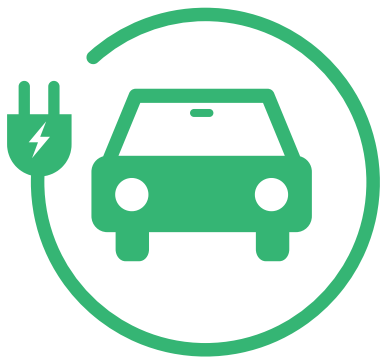


Join the Phoenix Asian League Board



The Phoenix Asian League (PAL) is seeking passionate and engaged individuals to join our Board! All board positions are currently open. If you're interested in uplifting and celebrating our Asian community here in Phoenix, we encourage you to apply.

Please [complete the interest form](#) by July 25



Ending Soon: EV & Solar Federal Tax Credits

Recent legislation will soon bring an end to federal tax credits for electric vehicles and rooftop solar.

The \$7,500 EV tax credit ends on Sept. 30, 2025 and will be replaced by a new tax deduction for auto loan interest on U.S.-assembled vehicles. Buy before the deadline to lock in the full credit!

Also, the 30% federal tax credit for rooftop solar rooftop ends on Dec. 31, 2025. Install and activate your system by the deadline to claim it.



Cast Your Vote!

Did you know - The City of Phoenix is nominated for Best Sustainable City in Arizona! Several valley cities are in the running during an online voting campaign through July 25. Consider [voting for Phoenix in Green Living Magazine's poll](#) right now.

Needed: Book Donations for Kids

Research shows that having a home library encourages reading, which impacts children's academic success, language development and overall well-being.

Please join the Neighborhood Services Department in supporting Palomino Primary School in cultivating a love for reading and learning by donating gently used or new books for Pre-K to 3rd grade readers.

If you are able to donate, bring your books to the 4th floor reception area until the end of August.

For more info: e.mari.herrera-daniels@phoenix.gov.



Movie, Food & Giveaways

In celebration of Disability Pride Month and the 35th Anniversary of the Americans with Disabilities Act (ADA), the Employee Resource Group Disabled Employees Allies and Leaders (**DEAL**) will be streaming **Deaf President Now!** about the student protests at Gallaudet University. These protests led to the university hiring its first deaf president and paved the way for the ADA.

The event will also have a build-your-own nacho bar, a salsa contest, raffle prizes including Diamondbacks tickets, trivia, and a photo booth.



MORE DETAILS:

- *Thursday, July 24 | 5 p.m.*
- *City Hall Assembly Rooms*
- *Movie starts in-person and virtually at 6 p.m.*
- *Register: phxcivilrights@phoenix.gov*
- *Parking validation available*
- *Contact deal@phoenix.gov for more info*

Featured Job of the Week

Theatre Operations Manager (Administrative Assistant II) - Phoenix Convention Center

(Close Date 7/21/2025)

The Theatre Operations Manager assists in the day-to-day operations of Symphony Hall, The Orpheum Theatre as well as facilities and maintenance of The Herberger Theatre Center. The Theatre Operations Manager will ensure the smooth and efficient implementation of all aspects of venue management, from front-of-house to backstage including various projects and initiatives. This role involves managing staff, coordinating events, maintaining the facility, and ensuring positive experience for clients and attendees. **Duties Include:**

- Develop and implement operational policies and procedures.
- **Operations Management:** Assists in all aspects of the venue's day-to-day operations, including scheduling, staffing, and event coordination.
- **Staff Management:** Hire, train, supervise and mentor staff.
- **Facility Maintenance:** Assist in the coordination of maintenance activities, to include general repairs, capital projects and infrastructure replacement.
- **Coordination:** Manage event logistics, including pre-event preparation, Event show advancement, event setup, and post-event cleanup.
- **Customer Service:** Ensure a positive and enjoyable experience for all patrons.
- **Assist Venue Manager with Budget Management:** Manage budgets and financial reporting related to venue operations.
- **Compliance and Safety:** Ensure adherence to all safety regulations and industry standards.
- **Collaboration:** Work with various department sections, including Production Services, Sales and Marketing, Facility Maintenance and Business Services to support events and promote the venues.

SALARY DETAILS:

Pay Range: **\$63,044.80 to \$107,806.40**

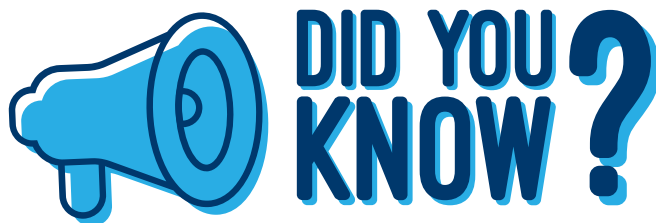
Hiring Range: **\$63.044.80 to 97,780.80**

(Pay range is the entire compensation range for the position classification.)

(Hiring range is an estimate of where you can receive an offer. The actual salary offer will carefully consider a wide range of factors, including your skills, qualifications, experience, education, licenses, training, and internal equity.)

Learn about role responsibilities and more information at phoenix.gov/jobs or log into eCHRIS

[Check out all current job openings here](#)



The City of Phoenix Human Resources has an intranet page with multiple resources that provide everything you need to know about HR at the City. Our goal is to give you the HR tools you need to succeed. We know our employees are important, and we appreciate your hard work in helping us serve the people of Phoenix. [Check it out here!](#)



Join the Conversation