



## GIFT DISCLOSURE - EMPLOYEE

rear: 2020	Year:	2020
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If disclosure of a gift is required, an employee must file this Gift Disclosure form within 5 business days after the date the gift was received, pursuant to A.R. 2.93. Refer to Phoenix City Code §2-52(D) for disclosure requirements and §2-52(A)(7) for the definition of a "Gift".

Full Name of Recipient: Desert Broom Branch Library

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Date Gift Received	Estimated Fair Market Value	Brief Description of Gift	Full Name of Gift Giver	Gift Giver Organization Affiliation
11/25/20 20	\$100	Visa Gift Card	Tom O'Reilly	He is a frequent library curbside-service customer.
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By checking this box and typing my name below, the undersigned, does hereby state under penalty of
perjury that all the information contained in this Gift Disclosure form is filed timely and is true and correct
to the best of my knowledge; and by typing my name below I acknowledge that such action constitutes
the legal equivalent of signing my name and I hereby waive any requirement that this form be notarized
in order to be legally enforceable.

Typed Name: Jane E. Staedicke (Interim Manager) Date: 12/16/2020

**How to file:** Email the completed form to mailbox.city.clerk.department@phoenix.gov or mail to the City of Phoenix, City Clerk Department, Records & Elections Division, 200 West Washington Street, 15th Floor, Phoenix, AZ 85003-1611